



Duplex.Cleaning.Machines



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Duplex Cleaning Machines (UK) Ltd.
Unit 27 Joseph Wilson Ind. Est,
Whitstable, Kent CT5 3PS.
Tel: 01227 771276
Fax: 01227 770220
info@duplex-cleaning.com
www.duplex-cleaning.com



RISK ASSESSMENT AND METHOD STATEMENT (RAMS)

Duplex Cleaning Machines are committed to achieving excellence in safety management

All work will be conducted in accordance with the relevant Health and Safety regulations

Some sections of this document needs to be completed on site, see

PROPOSED WORKS: **Floor cleaning using Duplex
280/340/420/620 with or without steam,
Jani 6**

WORK ORDER: **

LOCATION: **

Working with the machines:-

DURATION: **

DATE: **

HSE NOTIFICATION REQUIRED: **No**

No. OF OPERATIVES LIKELY TO BE INVOLVED: One

MANAGER/RESPONSIBLE PERSON: **

ON SITE SUPERVISOR: **



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BRIEF DESCRIPTION OF THE WORKS

Operation and use of the Duplex 280/340/420/620/Jani 6

SEQUENCE OF OPERATIONS for the safe and correct use of Duplex floor machines

1. Undertake full certificated training carried out by Duplex personnel
2. Ensure operators are aware of the safe use of the machine
3. Take machine to area to be cleaned and set up as per training
4. Ensure no public access
5. Place warning signs at the entrance and exit to work area
6. Only trained and certified staff to use the machine
7. Check mains cable for damage before plugging the machine into the mains socket
8. Use machines as instructed
9. Re-position machine to complete clean
10. Remove equipment and leave area clean and safe



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Risk Assessment

| Hazards Identified | Persons at Risk | Existing and Additional Risk Control Measures | Risk Remaining After Controls |
|---|-----------------|---|-------------------------------|
| Contact with equipment – Contact with rotating brushes | Operators | Equipment meets current POWER requirements. Operators to be trained in the handling and use of equipment. Operators need to wear general protective clothing and gloves. | Low |
| Electrical – Mains cable damage | Operators | Cable management training to be provided to operators – KEEP CABLE AWAY FROM ROTATING BRUSHES. Electrical risk addressed by electrical systems having 30ma RCD protection built into site systems. | Low |
| Contact with hot equipment / steam temperature (if using a Duplex with team) product. | Operators | Clear warnings are provided on equipment. Protective clothing, gloves and safety footwear to be provided. Operators to be trained in the handling and use of equipment. | Low |

PROTECTIVE EQUIPMENT REQUIRED BY OPERATOR ON SITE

Standard protective clothing used during general cleaning tasks including gloves and safety footwear

ADDITIONAL PERSONAL PROTECTIVE EQUIPMENT REQUIRED FOR SPECIFIC OPERATIONS

As requested

NOTICES /SIGNAGE (In accordance with the Code of Practice for Third Party Works)

Operatives at work/Wet Floor/Cleaning in progress



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IMPLICATIONS TO THIRD PARTIES / GENERAL PUBLIC

Restricted access to all areas being cleaned

TRAFFIC MANAGEMENT - ROAD / PEDESTRIAN, ETC

Restricted access to all areas being cleaned

TEMPORARY WORKS Yes/No

COSHH/DATA SHEETS - (Attach assessment sheets)

EMERGENCY SERVICES

Local contact numbers.....

If the situation is an emergency then DIAL 999 and request the required service

All Duplex cleaning machines comply with current electrical and mechanical regulations

- CE, ENEC
- IEC/EN 60335-2-67
- EN 5036:03
- EN55014-1:06
- EN55014-2:97
- EN60335-1:02
- EN60335-2-67:09
- EN61000-3-2:06
- EN61000-3-3:08
- 2004/108/EC (EMC)
- 2006/95/EC (LVD)

Conform to the specifications of the directives
(Conforms to the specifications of directives)
73/23/EEC - 93/68/EEC 89/336/EEC - 93/68/EEC



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To monitor the compliance with the above, guidelines were followed to the following standards:

Reference to harmonized standards:

EN 60335-2-3 + A1 + A52

EN 60335-2-54

EN 60335-1

EN 55014

EN 60555-2

EN 60555-3

EN 50082-1